



VIP HOSPITALITY INTERN WANTED

The Premium Seat Sales Department at Riverbend Music Center/PNC Pavilion is seeking a creative and outgoing hospitality intern with a love for music. The hospitality intern will assist the Director of Premium Seat Sales with VIP hospitality, customer service, and general administrative tasks. This is a non-paid internship that must be used towards college credit.

The successful candidate will have:

- Major or Minor in Hospitality, Business Administration, Music Business, Communications or a related field
- Flexible schedule to work 2-3 days a week as well as evenings and weekends throughout the Spring/Summer
- Ability to work independently, follow directions and complete tasks in a timely fashion
- Knowledge of Microsoft Word, Excel, and PowerPoint
- Valid driver's license and reliable vehicle
- Some knowledge of the greater Cincinnati area
- A love of music and desire to gain experience in the exciting environment of the concert industry.

Internship start and end dates depend on intern's flexibility.

Internship usually starts in April or May and ends in September or October.

Interested candidates should forward their resume with a letter of interest to riverbendvip@riverbend.org - please include "Internship" in the subject line of your email, or mail hard copies to:

Attn: VIP Department
Riverbend Music Center/PNC Pavilion
6295 Kellogg Avenue
Cincinnati, OH 45230