



WANT AN INTERNSHIP THAT ROCKS!!!

VIP SALES INTERN WANTED

The Premium Seat Sales Department for Riverbend Music Center and PNC Pavilion is seeking a creative and outgoing sales intern. This is a non-paid internship that must be used towards college credit.

Some of the internship activities include:

- Assisting VIP Premium Seat Sales Staff
- Business Prospecting
- Help build VIP Client relationships (both over the phone and on-site)
- Last minute Marketing Tactics
- Assisting on-site VIP operations
- Coordinating VIP ticket orders and client incentives
- Internet Research
- Administrative Work
- More duties and on-site obligations as they arise

The successful candidate will have:

- Ability to work independently, follow directions and complete tasks in a timely fashion
- Knowledge in Microsoft Word, Excel, and PowerPoint
- Available two or three days a week for work in the office as well as available to work some evenings and weekends throughout the summer for concerts (Hours are Flexible)
- Valid driver's license and reliable vehicle
- Some knowledge of the Greater Cincinnati area
- Some knowledge of different types of music
- Desire to gain college credit while getting experience in the exciting environment of the concert industry

Internship start and end dates depend on intern's flexibility.

Internship usually starts in April or May and ends between September and October (depending on intern flexibility and concert schedule).

Interested candidates should forward their resumes with a letter of interest to riverbendvip@riverbend.org – please include “VIP Sales Internship” in the subject line.

Or mail hard copies to:
*Riverbend Music Center
Attn: VIP Sales
6295 Kellogg Avenue
Cincinnati, OH 45230*



*****Serious Inquiries Only*****